The Biochemist Science Editor

The Science Editor for the Biochemical Society's magazine, <u>The Biochemist</u>, will lead, oversee and direct the activities of the Editorial Board to maximise the benefit to the magazine and its readers, doing this in line with the <u>Biochemical Society and</u> <u>Portland Press strategy and objectives</u>. The Science Editor, with the support of the Editorial Board, will support the selection of key topics across the molecular biosciences and recommend potential authors, contributing to the growth and reach of the magazine.

The Science Editor will do the following in fulfilment of the Science Editor role:

- Lead, oversee and direct the activities of the Editorial Board to maximise the benefit to the magazine.
- Contribute to the annual strategy of the featured content presented in the magazine, including contributing to the development of the magazine's strategy as a voice for the Biochemical Society.
- Together with the Editorial Board, and in line with the strategy of the Biochemical Society, guide and shape the scope and coverage of the magazine, making suggestions for development as appropriate.
- Working with the content and communities team, support (and advocate among the Editorial Board) the commissioning of high-quality feature articles and content for the magazine, including through recommendations and personal contact.
- Maintain the scientific standards of the magazine by assessing feature articles submitted to the magazine (and other content as needed) to ensure that they are within scope and are written in a manner appropriate for the audience of the magazine.
- Adhere to and ensure that members of the Editorial Board adhere to, agreed policies and <u>COPE guidelines</u>.
- Chair the annual meeting of the Editorial Board and any other meetings between the Editorial Board and publishing team.
- Implement, and ensure that members of the Editorial Board implement, agreed processes and actions.
- Respond to enquiries and requests for information and keep in regular contact with the content and communities team for a two-way update on the magazine's activities and projects.
- Contribute an editorial piece to each issue of the magazine published during their term. The content of editorials may be linked to the scientific theme of the issue or may discuss important issues in the wider molecular bioscience research community.
- Help raise the profile of the magazine within relevant communities and promote the magazine actively to potential and existing authors and readers.
- Advise the content and communities team of any matters arising in connection with market forces or researcher behaviour, e.g. competitors in the environment, researcher funding, that may have implications for the magazine, and maintain awareness of competing and comparable publications.

• Represent the magazine on the Publications Committee of the Biochemical Society, representing the magazine in this forum and advising and reviewing publishing products, services, policies and standards.